

POSITION DESCRIPTION

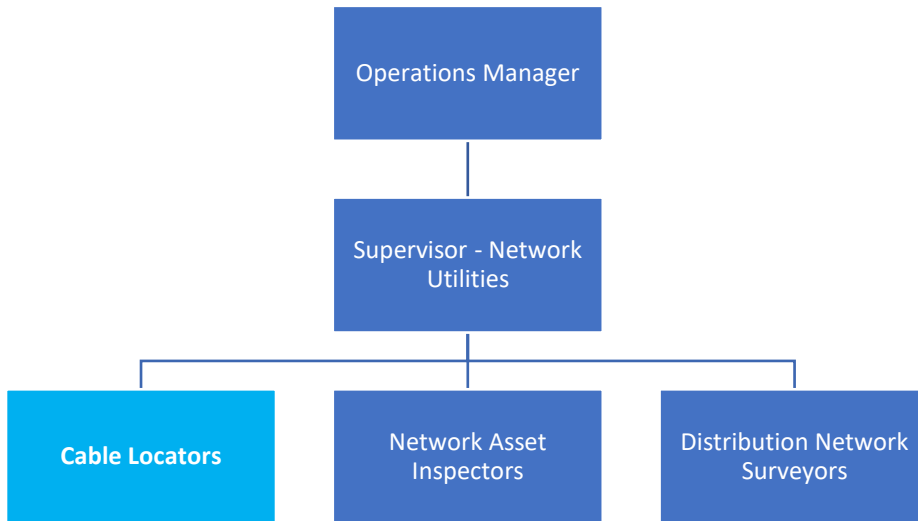


Position title:	Cable Locator		
Reports to:	Supervisor – Network Utilities		
Group:	WEL Services	Unit:	Networks Survey
Revision:	05/2026	Date:	19 May 2026

Purpose

To provide cable location services on WEL’s electrical network.

Reporting Structure



Resource Accountabilities

Staff Numbers	Nil	Operating Budget	Nil
Capital Budget	Nil	Expense Authority	Nil

Performance Outputs

Key Result Areas (What/Result)	Key Tasks / Activities (How)	Performance Measures (Quantity, Quality, Time, Cost)
To locate underground services on WEL Networks' electrical distribution network	<ul style="list-style-type: none"> • Use specialised location equipment to locate underground services from network drawings. • Report network abnormalities / anomalies to GIS. • Liaise with the Works Coordinator, GIS and other operations staff. 	<ul style="list-style-type: none"> • Safety is paramount and shall be second to none. In all activities undertaken, safety shall not be compromised. All works shall be carried out in a safe and efficient manner. The safety of employees, customers, and the public is the number one priority. • All responses are carried out in a fast and efficient manner.
To respond to and repair network faults	<ul style="list-style-type: none"> • Liaise with the control centre, dispatch, and operations staff. • Use instrumentation and diagnose the results. • Plan and co-ordinate site activities. 	<ul style="list-style-type: none"> • A high-quality product is produced, in a productive, efficient manner. • The environment is not placed at risk and applicable environmental legislation and bylaws are complied with. • The number and length of outages are kept to a minimum. • Feedback from customers is positive.
To assist in maintaining the data credibility of the network	<ul style="list-style-type: none"> • Complete all relevant data information processing, including SAP and GIS Asbuilts. 	<ul style="list-style-type: none"> • All information recorded is accurate and up to date.
To contribute to overall performance and development of the unit	<ul style="list-style-type: none"> • Plan and co-ordinate site activities. 	<ul style="list-style-type: none"> • Compliance with all WEL policies, procedures, work method statements and standards.

	<ul style="list-style-type: none"> • Maintain and operate company vehicles, materials, and plant. • Liaise with other utilities/ authorities. • Work with and instruct Trainees. 	<ul style="list-style-type: none"> • Progress and development of Trainees.
<p>To contribute to the continuous improvement of asset management</p>	<ul style="list-style-type: none"> • While contributing to the design, planning, installation, maintenance, operation, servicing, renewal, and disposal of WEL’s permanently connected Network Assets and Network Management Systems: <ul style="list-style-type: none"> ○ Participate in Asset Management activities that align to the Asset Management Policy ○ Contribute to the achievement of WEL’s Asset Management Objectives (as detailed in the Strategic Asset Management Plan (SAMP)) • Support Asset Management assurance initiatives 	<ul style="list-style-type: none"> • Active support for objectives and outcomes as detailed is evidenced • WEL demonstrates excellence in asset management through retention of ISO 55001 Asset Management Standard certification
<p>To participate and contribute to projects</p>	<ul style="list-style-type: none"> • Undertake special projects for WEL when required. • Undertake continuous improvement projects as and when required. 	<ul style="list-style-type: none"> • Achievement of agreed project measures.
<p>Targeting “Best in Safety”</p>	<ul style="list-style-type: none"> • Promotion of good safety management practices. 	<ul style="list-style-type: none"> • WEL’s health and safety policies and procedures are adhered to at all times.

	<ul style="list-style-type: none"> • Participation in safety and wellness activities. • Being a safety leader. 	
<p>To work in and promote a ‘Best in Service’ attitude to all endeavours</p>	<ul style="list-style-type: none"> • Engage within the business and with community / external stakeholders in a way that supports ‘Best in Service’, always. 	<ul style="list-style-type: none"> • WEL’s reputation is enhanced in the community. • You are known for your excellent customer service.

This position description is intended as an insight to the main tasks and responsibilities required in the role and is not intended to be exhaustive. It may be subject to change, in consultation with the job holder.

Person Specification

Qualifications	Essential	<ul style="list-style-type: none"> • EWRB registration as an Electrical Services Technician – Level 3 • Class 1 Full Drivers Licence (Car)
	Desirable	<ul style="list-style-type: none"> • Electrical registration (Cable Jointer, Electrician or Line Mechanic)
Experience	Essential	<ul style="list-style-type: none"> • Knowledge of infrastructure & utility assets • Basic computer skills • Understanding of Health and Safety in a trade environment • Ability to read and interpret diagrams & technical drawings
	Desirable	<ul style="list-style-type: none"> • Knowledge of Electrical industry • Understanding of health and safety in the electrical industry • Experience with service locating equipment
Role Specific Competencies	<p>The person best suited to this position would be a skilled tradesperson and have a professional approach to customer service. They will be technically skilled and agile with the ability to plan and organise their days work and will have:</p> <ul style="list-style-type: none"> • An "every day home safe" attitude. • The desire to strive for high quality, productivity, and continuous improvement. • The skills to be an expert in the safe use of plant and machinery in both electrical and non-electrical environments. • The ability to use instrumentation related to electricity safety. • The ability to plan and lead teams in an adverse environment. • The ability to work un-supervised in a safe and efficient manner. • The ability to work as part of a team in a multi-cultural environment. • A high customer focus and professionalism, including pride in their presentation. • The ability to take responsibility. • A 'can do' attitude. • The ability to manage time and prioritise tasks. 	

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| | <ul style="list-style-type: none">• The ability to manage stress.• The ability to solve problems, make decisions and if unsure, to ask for help.• Good communication skills (written and oral).• A high level of integrity, honesty, and reliability.• The willingness to instruct or assist trainees. |
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Our Purpose

Enabling our *communities to thrive*

Our Vision

To create and support an *innovative and sustainable energy future*

Best in Service

So we have the *trust of our community*



Best in Safety

Every Day - *Home Safe*



Our Values



Agile

We listen to ideas, we explore opportunities and we adapt to changing situations with an open mind. When change is needed we make sure we understand why and we make it work. We're flexible and we respond professionally to change.



Build the business

We make sure our day to day activity is sound while exploring ways to improve the way we work or things we do. We often ask "is there a better way to do this?" and we investigate options.



Care for each other, the customer and our assets

We work as a team across the business to do things the right way. We treat others with respect, listening to their needs so we can deliver a reliable and safe service to our communities.



Do the right thing

We make decisions with integrity and when we can, we help others make the right decision for their situation. We're open, honest and trustworthy. We speak up if we feel we should and we listen to others.



Every Day - Home Safe

We lead by example to keep ourselves, our workmates and our communities safe. We use the right equipment, we challenge unsafe acts and we say no if we think it's not safe.